

**MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE MACON MOSQUITO ABATEMENT DISTRICT  
APRIL 16, 2020**

The regular meeting of the Board of Trustees of the Macon Mosquito Abatement District was called to order by Tom McQuiston on April 16, 2020, at the office of the Macon Mosquito Abatement District at 3755 Cundiff Road, Decatur, Illinois 62526. The meeting was conducted through virtual participation via phone connection. Trustees present were Dr. Robert Groesch, Carol Carlton, Tom McQuiston and Sue Phillips. Also present were Attorney Ross J. Munsterman, and Director Jason Probus. Absent was Susan Kretsinger. Tom McQuiston presided over the meeting.

The Pledge of Allegiance was recited.

During public comments, none.

The meeting was opened and a motion to approve the Minutes was made by Carol Carlton, seconded by Dr. Robert Groesch, and unanimously approved.

There was a motion made to approve the checks by Sue Phillips, seconded by Dr. Robert Groesch, and unanimously approved.

DURING OLD BUSINESS, Jason Probus made a presentation regarding the changes to be made to the vacation provisions of the personnel policy now that the Trustees had an opportunity to review the revised policy. Tom McQuiston pointed out several grammatical errors needed to be corrected in the policy language. No other Trustee had any comment on the revised policy. A motion was made to approve the vacation provisions of the revised personnel policy by Dr. Robert Groesch, seconded by Tom McQuiston, and unanimously approved.

Next, the Board discussed the salary for the new director of the District, Jason Probus. Jason Probus made a presentation regarding his duties as director and the head of field operations. He requested that his salary be increased from \$51,000 per

year to \$72,000 per year. The Trustees tabled the discussion for executive session. Following executive session, the Trustees re-opened the discussion of the Director's salary. A motion was made to offer Jason Probus an annual salary of \$65,000 to \$67,000 retroactive to April 1, 2020 by Dr. Robert Groesch, seconded by Sue Phillips, and unanimously approved.

DURING NEW BUSINESS, none.

DURING DIRECTOR'S COMMENTS, Registration fees for the AMCA conference were reimbursed and will appear on next month's balance sheet.

Training with the Macon County Health Department was cancelled due to COVID-19.

Summer field crews have been hired. Two summer employees are new, the rest of the crew were re-hired from prior years.

The new biologist began her employment for the district on April 1<sup>st</sup>.

Additional Larvicide purchases were completed prior to the end of the fiscal year.

Jason Probus participated in Zoom meetings with other mosquito abatement districts regarding summer hiring procedures under COVID-19 protocols.

DURING TRUSTEE COMMENTS, none.

DURING EXECUTIVE SESSION, Trustees discussed Jason's performance as Director and his presentation during Old Business. Trustees proposed various salary ranges. A motion was made to adjourn executive session and re-open Old Business by Tom McQuiston, seconded by Dr. Robert Groesch, and unanimously approved.

Subsequently, a motion was made by Carol Carlton, seconded by Dr. Robert Groesch, and unanimously approved for adjournment.

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Secretary