

**MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE MACON MOSQUITO ABATEMENT DISTRICT
JANUARY 16, 2020**

The regular meeting of the Board of Trustees of the Macon Mosquito Abatement District was called to order by Tom McQuiston on January 16, 2020 at the office of the Macon Mosquito Abatement District at 3755 Cundiff Road, Decatur, Illinois 62526. Trustees present were Dr. Robert Groesch, Carol Carlton, Tom McQuiston, Susan Kretsinger and Sue Phillips. Also present were Sam Force and Attorney Edward F. Flynn, and Field Operations Manager Jason Probus. Tom McQuiston presided over the meeting.

The Pledge of Allegiance was recited.

During public comments, none.

The meeting was opened and a motion to approve the Minutes was made by Susan Kretsinger, seconded by Carol Carlton, and unanimously approved.

There was a motion made to approve the checks by Carol Carlton, seconded by Dr. Robert Groesch, and unanimously approved.

DURING OLD BUSINESS, Jason Probus passed out a comprehensive succession plan, a copy of which is attached. His presentation included a brief personal history. He discussed his involvement with state wide universities regarding research in the mosquito abatement field. Jason presented a detailed summary of the mosquito disease, problems and the District plan to address these issues. He discussed personnel budget concerns, personnel, software needs to address the concerns discussed in his presentation. Jason also discussed the need to address ticks as part of the health, safety and welfare of the residents in this District.

Following Susan Kretsinger's presentation, a Motion was made by Sue Phillips, seconded by Carol Carlton to adopt the following pay scale for seasonal employees:

District Personnel Pay scale

Approved by MMAD Board at the January 16th, 2020 meeting

Seasonal Employees	1st year	2nd year	3rd year	4th year	5th year	6th year	7th year
Crew members/receptionist	\$11.00	\$12.00	\$13.00	\$13.50	\$14.00		\$14.50
Back Checker/Lab Tech	\$11.75	\$12.25	\$13.00	\$13.50	\$14.00		
Utility	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00		

1 Back Checker, mid-May to late September

1 Receptionist, late May to Mid August

1 Lab Tech, mid May to Mid August

8 Crew members, late May to Mid August

Following the discussions regarding seasonal wages and the Illinois Minimal Wage, the Motion was unanimously approved.

DURING NEW BUSINESS, Sam Force presented to the Board a National Conference on Public Employee Retirement Systems Life Insurance Plan. The Life Insurance Plan is a group plan of decreasing term life insurance coverage for employees with a monthly costs of \$17.00 per employee.

Following a brief discussion regarding this matter, there was a motion made by Susan Krutsinger, seconded by Dr. Groesch and unanimously approved to enroll the District's full time employees in this plan.

DURING DIRECTOR'S COMMENTS, Sam reported that the District's Back Checker has passed both the general standard and mosquito testing requirements which provides for him a three (3) year pesticide applicator license.

Sam went on to report that Jason will be meeting with staff from the Illinois Natural History Survey-Medical Entomology Lab to discuss possible studies within our District this summer. Further, Jason has made his reservations for the March AMCA Convention.

Next, Sam reported that Clarke is offering a 6% discount on products purchased through March 15th. Sam will be investigating these purchases and hopes to make a purchase in March and not make the payment until the 2020-2021 budget year. However, if it is necessary to make the payment earlier, the payment will come out of this year's budget.

DURING TRUSTEE COMMENTS, none.

DURING EXECUTIVE SESSION, none.

Subsequently, a motion was made by Carol Carlton, seconded by Dr. Robert Groesch, and unanimously approved for adjournment.

Secretary